

AUSTRALIAN AUTO RECYCLERS CONFERENCE 2011

17th - 19th NOVEMBER 2011

REGISTRATION FORM

Please fill out this form and return it by fax, mail or email, with appropriate payment, to Actual Systems Australia.

HOTEL

SHOAL BAY RESORT
www.shoalbayresort.com
Shoal Bay, NSW 2315

Contact Kerrie Waters on (02) 4984 8144, quoting Ref. 7114, or complete the attached reservation form to book your accommodation.

Last Name: _____ First Name: _____

Company: _____

Address: _____

City: _____ State: _____ Postcode: _____

Telephone: _____ Fax: _____

E-Mail: _____

Delegate Options:

- Full package, including Yard Tour, Welcome Reception, buffet lunches, Friday evening dinner and Saturday evening gala dinner **\$550/delegate***
- Full package (details as above), excluding Yard Tour **\$495/delegate***
- Meal Only package, including Welcome Reception, Friday evening dinner and Saturday evening gala dinner, but excluding buffet lunches **\$220/delegate**
- Saturday Sales Delegate only, including buffet lunch and Saturday evening gala dinner **\$330/delegate**

***EARLY BIRD OFFER: Register before 17th August 2011 and receive \$55/delegate off Full Package rates!**

	Full pkg + Tour @ \$550/pp*	Full pkg excl. Tour @ \$495/pp*	Meal only @ \$220/pp	Sat only @ \$330/pp
Name: _____	Package	or	or	or
Name: _____	Package	or	or	or
Name: _____	Package	or	or	or
Name: _____	Package	or	or	or
	Subtotal	+	+	+
	\$		\$	\$
GRAND TOTAL:				\$

Please fax, mail or email this form, along with either the appropriate payment or confirmation of payment, to:

Actual Systems Australia
2 McDougall Street, Kotara, NSW 2289
Tel: (02) 8090 3741 Fax: (02) 4913 5464
sales@actual-australia.com



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Evening Activities:

- Thursday evening Welcome Reception, incl. drinks & canapés _____ delegates will / will not be attending
(Incl. in full delegates and meals packages, but registration required)
- Friday Evening 3-Course Dinner, excl. drinks _____ delegates will / will not be attending
(Incl. in full delegates and meals packages, but registration required)
- Saturday 3-Course Gala Dinner, incl. drinks _____ delegates will / will not be attending
(Incl. in all delegate packages, but registration required)

Payment Options:

- I have enclosed a Cheque made payable to Actual Systems Australia for AU\$ _____
- Direct Bank Deposit: Actual Systems Australia, A/C # 0661081, BSB # 303 111, for AU\$ _____, dated _____ . Quote reference as "AARC2011+business name".
(please attach confirmation when submitting this form)

**A tax invoice will be issued by Actual Systems Australia once payment has been processed.
All prices quoted are in Australian Dollars and are inclusive of GST.**

Terms and Conditions

- Full Delegate Packages include all speaker sessions, Thursday evening Welcome Reception, Friday and Saturday buffet lunches, Friday night Dinner and Saturday Gala Dinner. All breakfasts and drinks, unless otherwise indicated, at delegates' expense.
- Full Delegate Package with Yard Tour includes all the above plus full yard tour, buffet lunch, and coach travel.
- Saturday-Only Delegate Package includes all Saturday speaker sessions, buffet lunch and evening Gala Dinner. All breakfasts and drinks, unless otherwise indicated, at delegates' expense.
- Meal-only package includes invitation to Thursday evening Welcome Reception, Friday night Dinner and Saturday Gala Dinner. All breakfasts, lunches and drinks, unless otherwise indicated, at delegates' expense.
- Registration required by 4th November 2011. Registrations after this date cannot be guaranteed and may incur a \$50 late registration fee per person.
- To qualify for the Early Bird deal, applications must be submitted and paid for by 17th August 2011.
- Registration can only be completed and accepted with full payment.
- Please ensure all special dietary and/or medical requirements are notified by 4th November 2011.
- Actual Systems reserve the right to alter and amend the conference program details where necessary.
- Cancellations must be notified in writing to Actual Systems Australia at least 14 days prior to the event, i.e. by 4th November 2010, to be eligible for a refund. Actual Systems Australia reserves the right to charge a late cancellation fee after this time.

I have read, and accept the above Terms and Conditions:

Name _____ Signature _____ Date _____

**Should you have any queries, please contact our sales team on (02) 8090 3741
or email us at sales@actual-australia.com.**

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SHOAL BAY

RESORT & SPA

ACCOMMODATION RESERVATION FORM
 ACTUAL SYSTEMS UK LIMITED
 THURSDAY 17 NOV 2011 – SUN 20 NOV 2011
 Ref: 7114

RESERVATIONS

In order to secure your accommodation for the abovementioned event please complete details below and send to FAX (02) 4984 1315.

DEPOSIT PAYMENT

A deposit payment equivalent to 1st night's accommodation package is required when reserving accommodation. Payment can be made by company cheque or company/personal credit card (see below). A confirmation letter will be sent to you to confirm details.

ACCOMMODATION

Please tick preferred accommodation. Confirmation will be sent on receipt of payment.

APARTMENTS	MAX. CAPACITY	WEEKEND (Sat)	MIDWEEK (Sun-Fri)	TICK REQUIRED
Poolview Studio Rooms	Sleeps 3	\$180	\$130	<input type="checkbox"/>
1-Bdrm Executive	Sleeps 2	\$200	\$150	<input type="checkbox"/>
1-Bdrm Waterview	Sleeps 2	\$220	\$170	<input type="checkbox"/>
1-Bdrm Beachfront	Sleeps 2	\$280	\$210	<input type="checkbox"/>
2-Bdrm (2 bathrooms) Executive	Sleeps 4	\$260	\$210	<input type="checkbox"/>
2-Bdrm (2 bathrooms) Waterview	Sleeps 4	\$280	\$230	<input type="checkbox"/>
2-Bdrm (2 bathrooms) Bayview	Sleeps 4	\$300	\$250	<input type="checkbox"/>
3-Bdrm (2 bathrooms) Executive	Sleeps 6	\$360	\$285	<input type="checkbox"/>
3-Bdrm (2 bathrooms) Bayview	Sleeps 6	\$480	\$405	<input type="checkbox"/>

Rollaway Beds available @ \$30.00 per apartment per night (1-Bdrm only) / Cots available @ \$15 per apartment per night

BREAKFAST

Adult \$20.00 per person per day please tick
 Child (5-12yrs) \$10.00 per child per day please tick

ACCOMMODATION CANCELLATIONS

Accommodation cancellations incur the following penalty charges:

- 60 days prior to arrival - Nil
- 30-60 days prior to arrival - 25% of total accommodation pkg charges per cancelled room per night
- 7-30 days prior to arrival - 50% of total accommodation pkg charges per cancelled room per night
- 0-7 days prior to arrival - 100% of total accommodation pkg charges per cancelled room per night

Delegate Name: _____

Arrival Date: _____ Departure Date: _____

No. Delegates: _____ No. Non-Delegate Sharers: _____

No. Children (5-12yrs): _____ No. Infants (0-4yrs): _____

Contact Phone No.: _____ Mobile: _____

Email Address: _____ Fax: _____

Address: _____

State: _____ Postcode: _____

I hereby authorise Shoal Bay Resort & Spa to charge deposit due to the following credit card:

MASTERCARD VISA DINERS AMEX

CREDIT CARD NO: _____ EXP DATE: _____

CVC NO: _____ (last 3 digits on card signature panel)
 (AMEX - 4 digits printed below card number)

CARDHOLDER SIGNATURE: _____ DATE: _____